**File Swap Meeting Agenda**

April 16, 2023

President……………...……….………..…Emily Elsbernd/Sydney Reitmeier (St. Joseph-Ogden)

Vice President...................................Brogan Hennesy/Izzy Reed (Mahomet-Seymour) ( Heritage)

Secretary….....................................Sydney Reitmeier/Emily Milburn (St. Joseph-Ogden) (Shiloh)

Treasurer…………………………..…...…Raeanna Boyer/Tierney Moran ( Tuscola) (Armstrong)

Historian.……...….………….……............. Eli Kennel/ Maia Gutierrrez (Armstrong) (Mahomet)

Virtual Historian……..…...…………………..…Emily Milburn/Eli Kennel (Shiloh) (Armstrong)

Webmaster …………………………………….Zach Dahman/ Hayden Lewis (St. Joseph-Ogden)

1. Call to Order
2. Roll Call
3. Approval of the Minutes
4. Officer Reports
	1. President: Emily Elsbernd
	2. Vice President: Brogan Hennesy
	3. Secretary: Sydney Reitmeier
	4. Treasurer: Raeanna Boyer
	5. Historian: Eli Kennel
	6. Virtual Historian: Emily Milburn
	7. State Liaison: Katelynn Graham
	8. Webmaster: Zachary Dahman
	9. Convention Secretary: Zoey Reichenbach
5. Thank you to Rantoul for hosting District Convention!
6. File Swap
	1. Outgoing Board - Is there anything you need to pass on?
	2. If the outgoing officer for your position is not here, you need to reach out to them. Please let me know if you need their contact information.
	3. Please give your contact information to Emily Milburn.
7. New Business
	1. Who is attending the State Convention?
	2. Over the summer District Meeting
	3. District Event dates and charities
		1. Is there a change?
	4. Host School Google Form
		1. Please respond to the Google form that will be sent out regarding interest in hosting a District Event. Please submit your responses by May 1, 2023.
	5. Reimbursements
		1. Do any schools need to be reimbursed for an expense for the 2022-2023 year?
	6. Letter from Mary Balagna
	7. KDASC Google Drive
		1. Make sure it was shared with everyone.
		2. File Officer Reports once typed/ presented.
		3. Please put any images you have of the district events in the “photos” folder.
	8. KDASC Constitution
		1. Please be familiar with this for future meetings.
		2. Explain the rules of absence.
		3. Establish the number of absences before naming a substitute for the vacancy.
	9. Advisor-at-Large
		1. This is a vacant position that needs to be filled.
	10. Newsletter
		1. When should the KDASC distribute them?
	11. KDASC Executive Officer reports and ways to exceed
		1. Vice President
		2. Secretary
		3. Treasurer
		4. State Liason
		5. Historian
		6. Virtual Historian
		7. Webmaster
	12. Questions
		1. Does anyone have any New Business to add to the meeting?
		2. Does anyone have questions about their officer position or anyone else’s?
8. Adjournment

 Dates for District Events 2023-2024

* Summer Meeting- Wednesday, August 16, 2023
* Fall Picnic - Saturday, September 9, 2023
	+ Charity: Eastern Illinois Foodbank
* Halloween Dance- Thursday, October 26, 2023
	+ Charity: Crisis nursury
* Fall Retreat- Wednesday, November 15, 2023
	+ Charity: Salt and Light
* Winter Retreat- Thursday, January 18, 2024
	+ Charity: Camp New Hope
* Hospitality Night- Thursday, February 15, 2024
	+ Charity: Cunningham Children’s Home
* District Convention- Saturday, March 23, 2024
	+ Charity: Project Linus